

**THE SOHO COMPLEMENTARY HEALTH CENTRE (SCHC)**  
**PRACTITIONER TERMS AND CONDITIONS**

effective 1 September 2021

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## ABOUT SCHC

The Soho Complementary Health Centre (referred to hereinafter as “SCHC”) is a privately owned Partnership Company.

The Directors are: Robin Kiashek (RK) & Georgie Oldroyde

### What we do

SCHC provides a treatment room to promote a supportive network of practitioners and therapies for patients/clients seeking complementary health care.

### Facilities for practitioners

The therapy clinic rental space includes the following:

- hydraulic couch
- plinth rolls, hand sanitiser, wipeable pillowcases
- Covid filtration system
- air conditioning
- free Internet access provided for use by practitioners to use their own laptop, tablet or notepad
- practitioner personal profile on SCHC website
- Use of Meeting Rooms, without charge, for group meetings

The therapy room rental includes all heating, lighting and cleaning.

### Facilities for Clients

- 24/7 meet-and-greet reception
- lift to 4<sup>th</sup> floor clinic, with disability access
- nearby toilet facilities, cleaned throughout the day
- waiting area with complimentary filtered water, coffee, tea, hot chocolate

## BUSINESS MODEL

All practitioners work on a self-employed basis, renting the clinic from SCHC. The clinic rental is on a monthly basis.

## **Sessions**

Practitioners make a commitment to book regular full-day sessions, which would be on the same day each week. The day booked by the practitioner can start as early and finish as late as required. No other day may be used by the practitioner.

## **Notice**

A two months' Notice, by email, must be given by either party; however, the License may be terminated by RK if there is a breach of this agreement

## **Rent**

The clinic room rental of £520/month per month is to be paid by direct debit on the last day of the preceding month's rental (i.e. for September's rent, payment to reach Robin Kiashek by 31<sup>st</sup> of August).

The clinic rental space is to be used solely by the named practitioner of this contract and is not to be used by any other person.

## **Deposit**

A two-month deposit of £1040 is required. This deposit will be refunded, minus any outstanding money due to Robin Kiashek, at the end of a written two-month notification, emailed to Robin Kiashek.

## **Keys**

A set of keys will be given to the practitioner when starting at SCHC. A security pass will be issued by Ground Floor Reception. Keys to the clinic must be returned when Notice is given in order for the full deposit to be returned

## **Bank holidays**

On Bank Holidays the SCHC is open for business as usual and rent for booked days is due.

## **PRACTITIONER RESPONSIBILITIES**

### **Code of Conduct**

- Practitioners are responsible for the conduct of their patients/clients within the Linen Hall building. During the Covid pandemic, patients/clients are encouraged to wear masks throughout the building and to use hand sanitisers.

- Patients/clients with young children must ensure those children are accompanied in the common areas of the building.
- The use of mobile phones in the Linen Hall corridors is not permitted.
- The security passes issued by Ground Floor Reception to patients/clients must be returned to Ground Floor Reception upon exiting Linen Hall
- Signage outside the clinic door (The Soho Complementary Health Clinic) must not be changed, covered or added to
- The clinic rental space must be left tidy, with the carpet vacuumed upon leaving the room. If the bin is full, it is to be taken to the basement area to be disposed of in the refuse area.
- The hydraulic couch must not be moved and care must be taken not to mark or damage the carpet
- Personal belongings must be stored away when leaving the clinic room
- Any damage caused by the practitioner in the clinic room must be reported immediately to Robin Kiashek
- Upon leaving the clinic room, please open the clinic blinds. If you have moved any items within the clinic, please replace the items where found
- Post to the practitioner must be addressed to X c/o The Soho Complementary Health Clinic

### Therapies Practised

Practitioners may only practice those therapies for which they hold:

1. recognised professional qualifications
2. membership of a recognised UK professional regulating body
3. professional indemnity insurance

The following conditions apply to any proposed new therapies:

- i. no additional therapy may be practised without prior consultation with, and the approval of, Robin Kiashek
- ii. any proposed change to the therapies practised by a practitioner at SCHC, and subsequent approval by Robin Kiashek, must be made in writing
- iii. conditions 1, 2 and 3 as detailed above are met

## PRACTITIONER AGREEMENT

I confirm I have read and agree to abide by the Soho Complementary Health Centre Terms & Conditions

Signed.....

Print name.....

Date.....